

HOW TO APPLY

- Please read the **Change of Course Procedure** published on IGI website before submitting this form.
- Continuing students must submit their request prior to the commencement of a study period.
- A processing fee of \$100 will apply for all Change of Course requests. The request will only be processed once the payment is finalised.

STUDENT DETAILS

Student ID: _____ Family Name: _____

Given Name(s): _____ Date of Birth: _____

Address: _____

Phone: _____ E-mail: _____

CURRENT COURSE

- | | |
|--|--|
| <input type="checkbox"/> Bachelor of Business Management | <input type="checkbox"/> Bachelor of Digital Marketing |
| <input type="checkbox"/> Associate Degree of Business Management | <input type="checkbox"/> Bachelor of Entrepreneurship and Innovation |
| <input type="checkbox"/> Diploma of Business Management | |

NEW COURSE

- | | |
|--|--|
| <input type="checkbox"/> Bachelor of Business Management | <input type="checkbox"/> Bachelor of Digital Marketing |
| <input type="checkbox"/> Associate Degree of Business Management | <input type="checkbox"/> Bachelor of Entrepreneurship and Innovation |
| <input type="checkbox"/> Diploma of Business Management | |

Intended commencement Trimester for your new course T1 T2 T3 Year: _____

REASON FOR CHANGING COURSES

STUDENT DECLARATION

- I declare that the information provided by me on this form is true and correct.
- I have read and understood the *Change of Course Procedure*.

Student's Signature: _____

Date: _____

IGI USE ONLY

COURSE TRANSFER ASSESSMENT

Approved: Yes No

Notes:

Approved By:

Name _____ **Position:** _____

Signature: _____ **Date:** _____

Student advised in writing: YES

Recorded on student file: YES